



## **Black Low Back Armless Office Chair**

### **ASSEMBLY INSTRUCTION**

**ITEM#: BL-U07  
SKU# 810491963**

**Need help? We are here for you! 1 (866) 244 – 5687 • Toll Free  
Mon.–Fri. 8am – 10pm and Sat./Sun. 8am – 8pm**

## GENERAL BEST PRACTICES FOR ASSEMBLY:

Read all instructions before starting

Clear a flat covered space to begin

Two adults are recommended for assembly

Note that hardware required is provided for every step

Pay attention to orientation

Letter of the part corresponds to a sticker on the product

Number of the hardware corresponds to its number on the package

Helpful hints provided along the way

## WARNINGS:

Caution: Adult assembly required. Assembly will require at least 2 people.

Assemble on soft surfaces to prevent damage to the product finish.

DO NOT use power tools.

## MAINTENANCE:

Check bolts/screws periodically and tighten if necessary.

WARNING: Should this product become damaged, and/or components are broken or missing, DO NOT USE.

## CARE AND CLEANING

DO NOT scratch or chip the finish.

DO NOT use abrasive chemicals for cleaning.

Clean with mild soap on a soft rag.

Rinse and dry thoroughly.

## PARTS LIST



A

x1

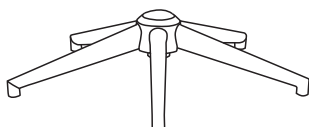
Cushion



B

x1

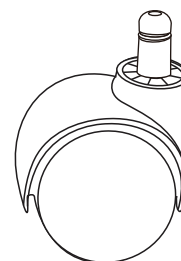
Gas Lift



C

x1

Star Base



D

x5

Caster

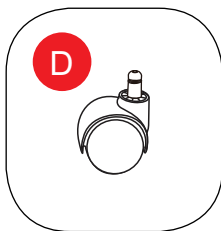
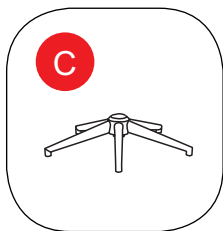
## HELPFUL HINTS

Before assembly, please remove all parts from the carton, verifying that you have the correct quantities, and read all the instructions.

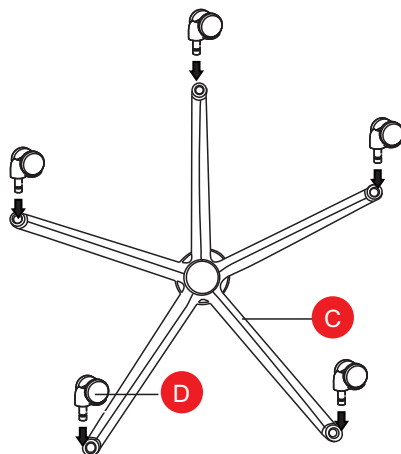
Important:

- ① This chair is only meant to seat one person at a time.
- ② Do not use chair as a step stool/ladder.
- ③ Failure to follow these warnings may result in injury.

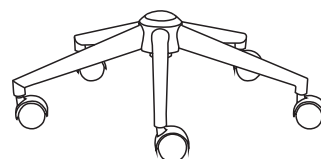
## STEP 1



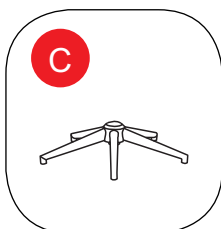
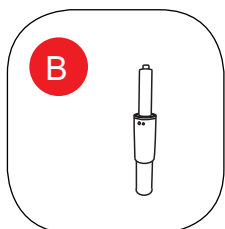
Turn the Star Base (C) upside down. Press the Casters (D) into holes at the end of each leg.



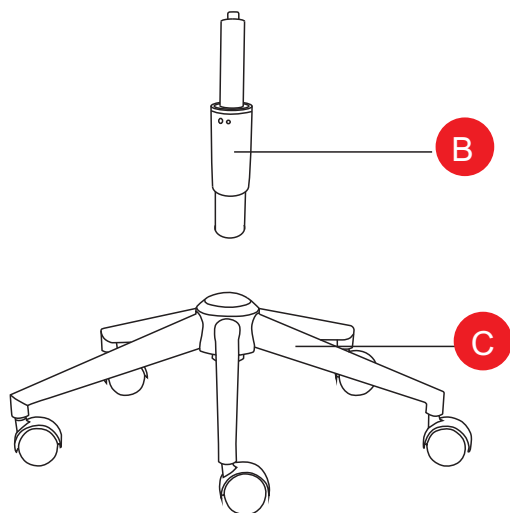
Assembled View:



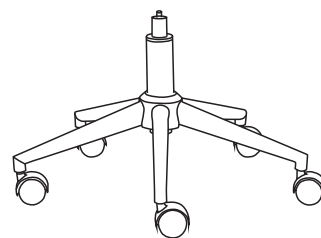
## STEP 2



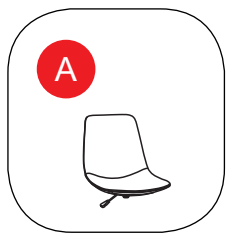
Turn the Star Base (C) upright. Insert Gas Lift (B) into the center hole of Star Base (C).



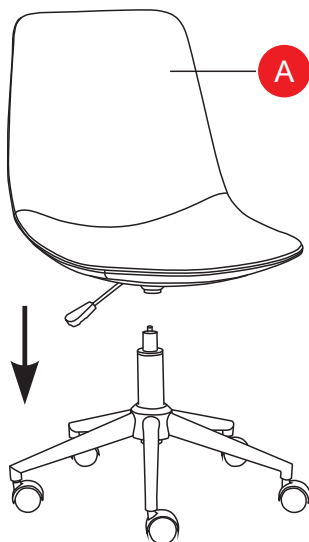
Assembled View:



## STEP 3



Turn Cushion (A) upright and locate central hole of seat plate over Gas Lift (B), push down firmly until connection is secured.



Assembled View:



## STEP 4



The Chair is completed now. You can adjust the chair height by lifting the flat-surfaced handle.